

Introduction to Automotive Technology

- Feedback:** Evaluated work will not be handed back until all is received.
- Make-up-work:** All work will be completed within the given time parameters of the class period. In the event a student misses a class, make up work will follow the rules as established in the Brighton High School Student Handbook. If a student has an unexcused absence missing work may not be made up. Late work will be penalized 10% per day past due date.
- Extra Help:** Instructor is virtually always available by appointment/request, and highly encourage students to seek assistance if he or she feels they are not grasping a concept, theory, repair, diagnosis, or any other discouraging item.
- Extra Credit:** Extra credit is additional work once the required work for class credit is completed, and not offered. However, bonus points may be offered but never substitute required work. Students must complete the assigned work to pass the class.
- Classroom Rules:** Are as listed in student handbook/school rules and as follows:
1. Do not make poor use of your time; give your best effort because you will be given mine.
 2. Present in classroom before the bell/tone sounds or student(s) will be marked tardy.
 3. Prepared to be on task with folder, notebook, writing utensil, safety glasses, closed-toe shoes and possible other requirements announced later; if not loss of Participation Points (evaluated daily) will result.
 4. Clean up is absolutely integral to the automotive facility! Any students refusing to help others clean up or failing to clean up their own mess will receive zero credit for the class period.
 5. Others to be announced.
- Required Materials:**
- CLEAR LENS SAFETY GLASSES ONLY
Safety glasses must meet ANSI Z87 standard.
- CLOSED-TOE SHOES ONLY
No sandals, flip flops, etc., bring a pair of closed-toe shoes so you may work and not earn a zero.
- FOLDER
A pocket folder is needed to retain loose leaf handouts.
- WRITING UTENSIL
Pencils and blue or black pens work best and show up if a copy machine is to be used.
- E-mail:** robertro@brightonk12.com

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Safety is the first priority and absolute foundation for learning within the lab or classroom. Rules regarding safety will coincide with the Occupational Standards and Health Act (OSHA) as well as Mr. Roberts'. Avoiding instruction and "horseplay" are both dangerously unacceptable in the presence of industrial equipment and can never be tolerated. Therefore, this contract binds the student mentioned below to reasonable expectations noted and those yet to be in order to maintain credit.

- Specifically:
- 1) Be respectful and courteous to all.
 - 2) Assist with lab maintenance, facility cleanliness, and vehicle safety.
 - 3) Exercise constructive behavior to keep others and self on task.

Damage to tools, equipment, materials, etc., resulting from student negligence will cost the parent(s) or legal guardian(s) no less than the amount to expeditiously replace (next day) such items.

Failure to meet my expectations above will result in the student's immediate ejection from class without credit.

If students, parents, or legal guardians have questions about the above now is the time to ask.

DO NOT TEAR THIS PAGE IN HALF, RETURN AS A WHOLE SHEET!

To the Parent(s) or Legal Guardian(s) of student:

Please take a moment to complete this form acknowledging you and your student have read and understand the syllabus attached to this document.

Name of Student
(Please print): _____

Student
Signature: _____

Date: _____

Name of Parent(s)
Or Legal Guardian(s)
(Please print): _____

Parent(s)
or Legal Guardian(s)
Signature: _____

Date: _____

Please Return This Page Only!