

Name: \_\_\_\_\_

Mr. Roberts

## **Career Research Project**

(If you have used Career Cruising in another class, do not ask me to bypass this project; thank you.)

### **Purpose:**

- 1) To create awareness of potential careers.**
- 2) To formulate an idea of what the occupational outlook is for such career.**
- 3) To determine what schools/post-secondary institutes have viable training programs for a particular career (i.e. Kettering University → Automotive Engineer).**
- 4) To determine if career income is higher than personal budget need.**
- 5) To determine if personal strengths and interests correlate with what is desirable for a certain career/occupation.**

**Warm-Up:      Due by end of hour today!**

**Let's start with creating a personal budget. See the attached handouts.**

**What is your monthly minimum income needed (make sure you factor in taxes for a net income):**

\_\_\_\_\_

**What does that amount translate to per hour? We are assuming 40 hour work weeks, no OT):**

\_\_\_\_\_

Name: \_\_\_\_\_

Mr. Roberts

**Step 1: Personal Strengths & Weaknesses (Due Tuesday at beginning of hour)**  
**(What are you good at; what are you not good at? See handout for definition of hard skills vs. soft skills.)**

<b>Determine Personal Strengths (List 4 Hard Skill/4 Soft Skill Strengths Below)</b>	<b>Determine Personal Weaknesses (List 4 Hard Skill/4 Soft Skill Weaknesses)</b>
<b>Hard Skills (Strengths/Weaknesses)</b>	
1)	1)
2)	2)
3)	3)
4)	4)
<b>Soft Skills (Strengths/Weaknesses)</b>	
1)	1)
2)	2)
3)	3)
4)	4)

Name: \_\_\_\_\_

Mr. Roberts

**Step 2: Personal Interests & Initial Career Choices (Due Tuesday at beginning of hour)**  
(Think about what you like to do and what careers match up with your interests.)

List 5 Personal Interests (Job Related)	List 5 Careers of Interest
1)	1)
2)	2)
3)	3)
4)	4)
5)	5)

**Step 3: Complete the 4 personal assessments. (Due Wednesday at beginning of hour)**

- A. Go to [www.careercruising.com](http://www.careercruising.com).**
- B. The username is: pinckney**
- C. The password is: pirates**
- D. I need proof that you have completed ALL 4 of these assessments. You can print each completion screen, or save it as a screen shot and email it to me as an attachment.**
- E. See the 4 assessments below:**

**1. [Career Matchmaker](#)**

Answer questions about your likes and dislikes to find careers that match up with your interests.

**2. [My Skills](#)**

Rate your level of skill in 45 key areas to see how your skills match up with the careers that you are interested in.

Name: \_\_\_\_\_

Mr. Roberts

### **3. Ability Profiler**

Learn more about your abilities and see how your abilities compare to those used in careers that interest you.

### **4. Learning Styles Inventory**

Discover how you learn and retain information and find tips on how to improve your study habits to suit your learning style.

### **Step 4: Summarize Your Results (Due Wednesday at beginning of hour).**

**Answer the following questions (the questions need to be answered in narrative format; that is essay format, you should be able to easily complete 1.5 pages double spaced, times new roman font, 12 pt., 1" borders):**

- 1. Do your interests/likes/dislikes match up with your career choices?**
- 2. Do your personal strengths/skill sets match up with what you would like to do?**
- 3. Do you hold the required abilities to be successful in the career you are interested in?**
- 4. What did you learn from the learning styles inventory?**
- 5. Using the education research tab, where can you go to school for your career(s), how long do you have to go to school for, and what will the degree/major/minor be?**
- 6. Seniors, have you applied for FAFSA yet?**

### **Step 5: Explore Careers (Due Thursday at beginning of hour)**

**(Pick 5 Careers that meet your interests or were indicated as suitable careers as a result of a personal assessment you took.)**

Name: \_\_\_\_\_

Mr. Roberts

**Complete the following chart: (We will complete one example together as a class)**

<b>Career Choice</b>	<b>Salary Range (Indicate yes/no if it meets your budget requirements</b>	<b>Benefits (list all and \$, i.e. Medical, retirement, etc.)</b>	<b>Occupational Outlook (will there be a need for jobs)</b>	<b>Where can you go to school for this occupation.</b>	<b>Is this career suitable for your skills and strengths?</b>
1)					
2)					
3)					
4)					
5)					

Name: \_\_\_\_\_

Mr. Roberts

**Step 6: Hostile Work Environment Training- Scheduled on Wednesday**

**Step 7: Apply for these careers! Cover Letter, Resume, Interview Skills!**

**Cover Letter- (Due Friday at beginning of hour- electronic copy emailed to Mr. Roberts: [rroberts@pcs.k12.mi.us](mailto:rroberts@pcs.k12.mi.us) AND paper copy for editing)**

**Resume- (Due Monday (4/15) at beginning of hour- electronic copy emailed to Mr. Roberts: [rroberts@pcs.k12.mi.us](mailto:rroberts@pcs.k12.mi.us) AND paper copy for editing)**